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ADM-6

DD/R-696-63

3 May 1963

MEMORANDUM FOR: Acting Assistant Director for Research
and Development
Assistant Director for Special Activities
Assistant Director for ELINT

SUBJECT: Seminar in Management Practices

REFERENCE: DD/S Memorandum, Same Subject, 2 May 1963
(attached)

1. Since the inception of the DD/R, we have asked to be omitted from various senior training programs until we had more time to organize and staff up. We are now starting the second year of a round of such opportunities and obligations as can be seen in the attachment. A quota has been suggested for the DD/R in the forthcoming Faith seminar.

2. I would like to suggest that each office try to name at least one candidate and one alternate. Since OEL contains the largest number of DD/R careerists, I would like to suggest that OEL consider the nomination of two officers and two alternates. In the event that you should desire greater participation than that suggested, please do not hesitate to propose a larger number. If there are overriding hardships in trying to meet this suggested level of participation, this will of course have to be recognized and accepted. I would like to urge, however, that a serious effort be made to provide some of our GS-15 officers who have not had this or similar opportunities the chance to participate in this seminar.

3. In view of the OTR deadline of 17 May, please have your nomination in to me by 13 May in order that Career Service Board consideration may be possible, if warranted.

25X1A

Executive Assistant
Deputy Director (Research)

GROUP 1
Excluded from automatic
downgrading and
declassification

Attachment
As stated

25X1A

Distr: Orig - ORD; 1 - OSA; 1 - OEL;
2 - DD/R Files
DDR: [redacted] (May 63)

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